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भारत संचार निगम लिमिटेड
(भारत सरकार का उपक्रम)
BHARAT SANCHAR NIGAM LIMITED
(A Govt. of India Enterprise)

सेवा में/ To

**The Heads of all BAs,
BSNL, Kerala Circle.**

No.ES/9-1/Rlgs/V/2013-2014/74

Dated at Tvm - 33

22.12.2018

Sub:- Compassionate Ground Appointment – reg.

Ref :- (1) BSNL CO ND Lr. No.273-18/2005-pers-IV dated 27.06.2007

(2) BSNL CO ND Lr. No.273-18/2013/CGA/P-IV dated 01.10.2014

(3) BSNL CO ND Lr.No 273-18/2013-Estt-IV dated 21.04.2016

(4) BSNL CO ND Lr. No.273-18/2013/CGA/Estt-IV dated 07.08.2018

Your kind attention is invited to the above BSNL Corporate Office New Delhi letters on the subject. Even after repeated instruction from this office BAs / Units are not following a uniform pattern while processing CGA applications. Of late it is observed that, the date of application shown by certain BAs / Units in the history sheets are not in line with any of the papers / documents. Hence, in such situations, this office is not in a position to determine the date of application due to unavailability of date of application in Part A proforma or date of receipt of application at Administration section of BA / Unit.

Further, vide letter under reference (4) it has been instructed that, for the vacancies which may arise after **31.03.2018**, the revised guidelines issued vide letter under reference (3) for calculation of weightage points will be applicable. Hence the vacancy year and the method of calculating weightage point can be finalized only on availability of date of application. Further, as per the guidelines contained in letter under reference (3) the dependent of the ex-employee has to apply within 3 years of the date of death or medical invalidation of ex-employee, otherwise the case shall be treated as rejected.

In view of above and to avoid any court cases / litigations you are requested to follow the instructions shown below on receipt of CGA application at your office.

1. Verify the date of application, ie. **date in Part A form**, which is mandatory.
2. An officer of not below the rank of SDE of Administration wing shall accept the application for CGA by **signing with date of receipt on the application**.
3. **Welfare officer** may be deputed to meet the family of the deceased employee immediately on receipt of the application.
4. All correspondences with the applicant regarding submission of incomplete papers shall be sent by **registered post**.
5. A diary recording all correspondences made after receipt of application may be maintained and a copy of the same shall be enclosed while forwarding the application to this office.

This issues with the approval of the Competent Authority.

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22/12/18
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उ.म.प्र (मा.सं) DGM (HR)

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प्रतिलिपि/ Copy to:- Kerala Intranet