



To

The Head of all BAs,
BSNL, Kerala Circle

No.HR-I/NEPP-Stt/ 2018/6

dated at TVM the 5.10.2018

Sub:- Report on pending NEPP cases -reg.

It has been noticed that Time Bound Pay scale Upgradation under NEPP in respect of the non-executives are being delayed due to various reasons. As per existing guidelines issued by BSNL Corporate Office, prescribed Screening Committee for granting financial upgradation under NEPP should be convened twice in a year preferably **first week of April and first week of October** of a year for advance processing of the cases maturing in the next half year. It should be ensured that no eligible cases are kept pending due to administrative reasons. A monthly report on the pending NEPP cases should be sent to this office by email to sdehr1cotvm@gmail.com positively before the 3rd of every month in the format given below.

Name of BA	NEPP cases pending prior to review date 01.04.2018.	NEPP cases yet to be considered as on the review date		Total Pending	No.of NEPP cases considered for promotion till the last day of the month	Pending NEPP cases as on the last day of the month
		01.04.2018	01.10.2018			
	(a)	(b)	(c)	d=(a)+(b)+(c)	(e)	(f)=(d)-(e)

Makesh B
5.10.18

(Makesh B.)

उप महाप्रबंधक (मा.सं) / Dy. General Manager (HR)

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