

General Manager (L&B),  
O/o Chief General Manager,  
BSNL, Kerala Circle,  
Thiruvananthapuram-695033  
Tel.0471 2307000,fax 0471-2308009  
E-mail:gmlnbtvm@gmail.com



भारत संचार निगम लिमिटेड  
(भारत सरकार का उपक्रम)  
BHARAT SANCHAR NIGAM LIMITED  
(A Govt. of India Enterprise)

No.BLDG/23-10/GENL/2019/9

dated 31-05-2019

To

All the PGMs/Sr.GMs/GMs, O/o CGMT, Trivandrum,  
All BA Heads, Kerala Circle,  
CE (C)/CE (E)/Sr. Architect,  
DGM, RTTC, Trivandrum.

Sub:- Renting out vacant space- Inserting caption in footer of all letters - reg.

Ref: (1) BSNL Corporate Office Letter No.501-18/2015-BT dated 28-03-2016 and  
D.O No.501-18/2015-BT dated 14-02-2017  
(2) This office letter of even No. 34 dated 26-03-2019

BSNL Corporate office has given instructions to Circle level web site vide the letter (1) under reference to effect "Space available on rent in BSNL buildings all over the state"

Accordingly, the details of available vacant office space, Staff Quarters and ATM space have been displayed on [www.kerala.bsnl.co.in](http://www.kerala.bsnl.co.in) and displayed on Circle Intranet a caption as "OFFICE SPACE, LIVING SPACE (STAFF QUARTERS) AND ATM SPACE AVAILABLE ON RENT IN BSNL BUILDINGS ALL OVER KERALA" with hyperlink of details such as BA, station, floor area/ No. of Qtrs, contact persons etc.

Vide letter (2) (Copy enclosed) under reference, all BA Heads were requested to communicate on every month about the availability of vacant Office space, Living space (staff Quarters) and ATM space on rent to all Central/State Govt Dept., PSUs, Banks, KSFE, GST Dept. etc., under the territory of BA and for arranging to display flex boards fixed on the wall behind the counters of all the Customer Service Centers and on the main entrance hall/room of all Administrative Offices, Telephone Exchanges etc. of Kerala Circle, with the above mentioned caption

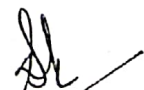
As per the revenue earned statistics for the financial year 2018-19, total revenue earned upto during FY 2019-20 by renting out vacant office space, staff quarters and ATM space is Rs. 6.34 Crores. BSNL Kerala Circle is still having 2,42,283 sqft of vacant office space, 613 No. of vacant S/Q and 6482 sqft of ATM space.

Hence for giving more publicity without making any expenditure, it is decided to provide a caption as given below as a footer of all the letters issued by all the Officers/Officials to both inside / outside BSNL. A model letter is enclosed hereby.

OFFICE SPACE, LIVING SPACE (STAFF QUARTERS) AND ATM SPACE AVAILABLE ON RENT IN BSNL BUILDINGS ALL OVER KERALA visit [www.kerala.bsnl.co.in](http://www.kerala.bsnl.co.in)

This is having the approval of CGM, Kerala Circle.

Encl: As above

  
(N.K.Sukumaran)  
General Manager (L&B)